

**NSW Assemblies  
Evangelistic Mission**

ACN 001 037 690  
ABN 81 001 037 690

**NSW Christian Brethren  
Website**

- Arrange hosting and pay all fees
- Gather content for web site & add updates as requested
- Liaise with assemblies on website matters
- Update News and Events sections
- Maintain the List of NSW Assemblies email & web site details, etc
- Maintain the NSWAEM pages (or a separate website?)
- ? Develop the website to support and enhance the Mission's other activities

**Christian  
Outreach  
Book Service**

- Control of Outreach depot and outlets
- Encourage the creation of more outlets
- Order books & cards etc as necessary
- Dispatch to outlets and customers
- Production of Choice Gleanings calendars at Christmas
- Keep financial records of sales

**Secretariat &  
Administration  
Functions**

- Coordinate & distribute prayer bulletins
- Communicate with Assemblies on a range of matters
- Keep financial records for the whole Mission
- Donate funds to NSW Home Workers and evangelism projects
- Organise Board Meetings and keep records

**Christian Ministry  
& Evangelism  
Initiatives in NSW**

- Raise interest
- Discussion with prospective workers
- Collaborate with & support individual workers

**Assemblies  
Outreach  
Magazine**

- Gathering articles, news & photos
- Editing & layout
- Production & distribution
- Handling subscriptions
- Coordinating advertising material & fees

**NSWAEM Organisation Chart**  
Revised 17 June 2013 (Draft)