

**NSW Assemblies'
Evangelistic Mission**

ABN 81 001 037 690

**NSW Christian Brethren
Website**

- Arrange hosting and pay all fees
- Gather content for web site & add updates as requested
- Liaise with assemblies on website matters
- Update News and Events sections
- Maintain the List of NSW Assemblies email & web site details, etc
- Maintain the NSWAEM pages (or develop a separate website?)
- ? Develop the website to support and enhance the Mission's other activities

**Christian
Outreach
Book Service**

- Control of Outreach depot and outlets
- Encourage the creation of more outlets and sales generally
- Order books & greetings cards etc as necessary
- Dispatch to outlets and customers
- Order Choice Gleanings, Bible Gems, and E's-E-2-C calendars for sale at Christmas
- Keep financial records of sales

**AEM Secretariat
& Administration
Functions**

- ? Coordinate & distribute prayer bulletins
- ? Communicate with Assemblies on a range of matters
- Coordinate memberships and work to increase the number of members
- Keep financial records for the whole Mission
- Donate funds to NSW Commended Workers and evangelism projects
- Organise AEM Board Meetings and keep records
- Manage invested funds

**Christian Ministry
& Evangelism
Initiatives in NSW**

- Raise interest in evangelism
- Discussion with prospective workers or organisations
- Collaborate with & support individual workers

***Assemblies
Outreach
Magazine***

- Gathering articles, news & photos
- Editing & layout
- Production & distribution
- Managing subscriptions & policy for complimentary copies
- Coordinating annual advertising material & fees

NSWAEM Organisation Chart
Revised 24 February 2016 (Draft)